



Town of Schroepfel
Planning Board Meeting Agenda/Minutes
June 26, 2024

Attendees on June 26, 2024: Don Clark, William MacDonald, Regina Drumm, Lee Goodman, Pete Stancampiano, Gordon Walts, Robert Loreman, Leslie Orman, Wendy Lougnot – Planning Board Counsel with CCF.

1. Meeting called to Order.
2. Pledge of Allegiance.
3. Review and approval of May 29, 2024 Meeting Minutes.
 - a. On motion of G. Walts, seconded by R. Loreman the Board unanimously approved the May 29, 2024 meeting minutes.
4. Site Plan Application: RPM mechanical – Owner, Remington Schlueter in attendance.
 - a. Final review of the project.
 - b. \$150 Application payment received.
 - c. 239 Review submitted to Oswego County and approved on June 6, 2024.
 - d. SEQR Review
 - i. On motion of W. MacDonald, seconded by L. Goodman the Planning Board unanimously named itself as the Lead Agency of this Unlisted Action and adopted a negative declaration for purposes of SEQR.
 - ii. RPM Storage Site Plan Approval: On motion of P. Stancampiano, seconded by R. Drumm, the Planning Board unanimously resolved to approve the Site Plan for the office and shop facilities as reflected on the Final Site Plan Drawings entitled “Remington Property Management, LLC” prepared by MBL Engineering, PLLC last revised June 26, 2024 subject to the following conditions:
 1. No outdoor storage allowed unless screened in a manner such that the materials stored outdoors cannot be seen from the CR10.
 2. Septic Design must be submitted and approved by the Oswego County Health Department.
 3. Driveway must be approved by the Oswego County DOT.
 4. Any signage may only be installed after separate application for a signage permit is obtained from the Town of Schroepfel Codes Office.
5. Mary/Colleen Williams Subdivision.
 - a. Corner of Sutton Road and Evans Road. Subdivision approved at April 24, 2024 meeting.
 - b. Discrepancies found on survey drawing. Surveyor revising and resubmitting to the Planning Board for review.



Town of Schroepfel
Planning Board Meeting Agenda/Minutes
June 26, 2024

- i. June Update - Ms. Williams has hired Moore Land Surveying - Jeff Moore, to complete the updates to the survey.
 - ii. This update will be complete in the next few days and submitted to the Planning Board for administrative review.
 - iii. Board will administratively review and move to approve at the July 24 Planning Board Meeting, provided that no additional questions surface at that time.
6. Bob Allen, Kline Road - To present to the Board on his interest in operating a Wedding/Party venue at his farm located at 274 Kline Road.
 - a. Mr. Allen discussed his plans for having a wedding/party venue at his property. The board offered advice as to the next steps to take.
 - b. Wendy Loughnot, Planning Board Counsel with CCF will further look into the code requirements for this type of venue and how other municipalities view these types of venues in relation to the local codes.
 - c. Mr. Allen is intending to work with MLB Engineering for the site plan application and survey work relative to this project.
 - d. Mr. Allen indicated that he would like to be able to operate this facility at the start of the summer wedding season in 2025.
 - i. Don Clark advised Mr. Allen to work diligently with his consultant, MLB, as there will likely be a considerable amount of documentation that will need to occur for the Planning Board to be able to approve this type of operation.
 - ii. Mr. Clark also indicated that a public hearing would be likely for the approval of this application.
7. Motion to adjourn
 - a. On motion of P. Stancampiano, seconded by W. MacDonald the Board unanimously adjourned the meeting at 8:05pm.